

# BITS & BYTES

## Introduction to iPhone/iPad

adults

As mobile phones dominate the modern world, it's hard to keep up without them. This class will walk through the bones of your Apple devices. We will be exploring the settings of your iPhone/iPad to tailor them to your needs, and keep you up-to-date with the world. We will go over user and privacy settings, figure out iCloud, how to download apps and music, add email accounts, and much, much more. Hope to see you there!

**Dates:** Mondays #210854.1  
November 29 and December 6

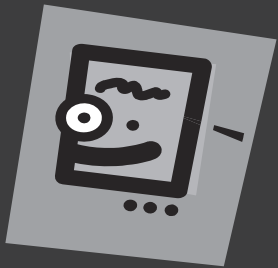
**Time:** 5:00-6:30 p.m.  
**Place:** Greendale High School  
Computer Lab 17-19

**Fee:** Resident \$26.00  
Non-Resident \$36.00

**Instructor:** Charles Julien, assisted by Jack Leimberg, and/  
or Ryan Bilan

**Note:** Bring your iPhone/iPad (fully charged) and updated to the most current/latest operating system.

# Computers Don't Byte!



## One-to-One Tutoring Apple Device or MAC Computer

adults

For anyone who has ever struggled with learning how to use the basic functions of their iPad/iPhone and learn on an individual scale, this private lesson is for you. In the lesson we will be going over the basic features of the iPad/iPhone and other features that you want to understand better. Hope to see you there!

**Date/Times:** Monday  
**Session I** October 18  
3:00-3:25 p.m. #210835.1a  
3:30-3:55 p.m. #210835.1b  
4:00-4:25 p.m. #210835.1c  
4:30-4:55 p.m. #210835.1d

**Session II** October 25  
3:00-3:25 p.m. #210835.2a  
3:30-3:55 p.m. #210835.2b  
4:00-4:25 p.m. #210835.2c  
4:30-4:55 p.m. #210835.2d

**Place:** Community Learning Center/  
Public Library Building  
5647 Broad Street  
Check in at Park and Recreation Office Counter

**Fee per session per time slot:**  
Resident \$7.50  
Non-Resident \$12.50

**Instructor:** Charles Julien

**Note:** Bring your iPhone/iPad (fully charged) and updated to the most current/latest operating system.



## Google and You!

adults

As the internet grows bigger and bigger, it is sometimes difficult to pick which programs are the right program to use! In this class, you will be shown one of the better programs out there, Google! You will be able to learn how it is such a helpful resource and how to incorporate Google for all sorts of things!

Specifically in this course you will be learning how to use Google itself, Google Drive, Google Mail (Gmail), Google Calendar and Google Images! Since Google is such a helpful tool, it can be compatible with both Apple and Android devices!

Learn how to use the powerful and free resource of Google to increase efficiency in both your personal and professional life. Hope to see you there!

**Dates:** Mondays  
**Session I** October 11 and 18 #210866.1  
**Session II** Oct 25 and Nov 1 #210866.2

**Time:** 5:30-6:45 p.m.  
**Place:** Greendale High School  
Computer Lab 17-19

**Fee per session:** Resident \$24.00  
Non-Resident \$34.00

**Instructor:** Charles Julien, assisted by Jack Leimberg, and /or Ryan Bilan

**Note:** Bring your laptop, electronic Table, Smartphone, or iPad (fully charged) to class. Must have a Gmail account already established and have a basic working knowledge of your account.





## Basics of Social Media 101

adults



For anyone new to Social Media, in this class you will learn what social media is and how you can use it. You will go through how to use some of the most common/most popular types of social media like . . . Instagram, Snapchat, Whatsapp, Google Meet, Twitter, Zoom, and much more. This class is set into two sections. The first session you will be learning what each app of the social media is. In the second session, you will get a hands-on experience and go through the apps that were discussed with your device. Hope to see you there!

**Dates:** Thursdays **#210869.1**  
November 11 and 18  
**Time:** 6:30-7:30 p.m.  
**Place:** Greendale High School  
Computer Lab 17-19  
**Fee:** Resident \$22.00  
Non-Resident \$32.00  
**Instructors:** Charles Julien, assisted by Jack Leimberg, and/or Ryan Bilan

**Note:** Bring your electronic device (fully charged) and updated to the most current/latest operating system.



## Mac & More!

adults



Do you have a Mac (Apple laptop) at home? Do you want to learn how to use it better and have more knowledge about certain skills on your laptop? In this class, you will learn all about the skills that you can have when working with an Apple laptop! Hope to see you there!

**Dates:** Wednesdays **#210844.1**  
November 10 and 17  
**Time:** 6:30-7:30 p.m.  
**Place:** Greendale High School  
Computer Lab 17-19  
**Fee:** Resident \$22.00  
Non-Resident \$32.00  
**Instructors:** Charles Julien, assisted by Jack Leimberg, and/or Ryan Bilan  
**Note:** Bring your laptop (fully charged) and updated to the most current/latest operating system.



## Windows & More!

adults

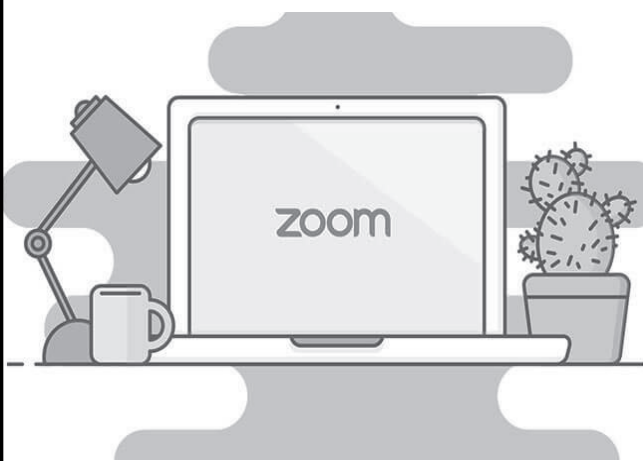


Do you want to learn useful skills on your Windows laptop? In this class, you will learn all of the skills from Cortana to Windows Edge! Hope to see you there!

**Dates:** Mondays **#210841.1**  
December 13 and 20  
**Time:** 5:00-6:00 p.m.  
**Place:** Greendale High School  
Computer Lab 17-19  
**Fee:** Resident \$22.00  
Non-Resident \$32.00  
**Instructors:** Charles Julien, assisted by Jack Leimberg, and/or Ryan Bilan

**Note:** Bring your laptop (fully charged) and make sure you have a Windows license installed already on your device.

For classes that have a virtual option, you must download the Zoom app ahead of time in order to log in and participate. For more information on Zoom and to download the app, go to [www.zoom.com](http://www.zoom.com).



Please note: We do not have the capacity to troubleshoot for you so please use your family members or friends to assist you if you are experiencing connection problems. If you miss a class due to connection issues, there will be no refund, so please test your connection well in advance!

# The Future is Ours to See

Imagine your greatest goals within reach.

Together, we can create a strategy to help make fulfilling those dreams a reality – one that can guide you forward on the path to success.

Let's work together. Contact us to schedule a consultation.



## MANCHESTER INVESTMENTS

Established 1993

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Jacob Bill and Rick Hopf, CFP® are registered representatives with LPL Financial. Securities and advisory services offered through LPL Financial, a registered investment advisor, Member FINRA/SIPC.

## “iPad/iPhone – Tips, Tricks & Techniques”

adults

This hands-on class is specific to Apple iPhone, iPad tablets, and iPad Mini devices.

Learn some tips, tricks and techniques to navigate, organize, backup and add useful apps to your iPhone, iPad or iPad mini device.

**Date:** Thursday, November 18 **#210847.1**  
**Time:** 6:30-8:30 p.m.  
**Place:** Greendale High School Room 176  
**Fee:** Resident \$19.00  
 Non-Resident \$29.00  
**Instructor:** C.T. Kruger  
**Note:** Bring your personal device (iPad/iPhone to class).

## “The Camera in Your Smartphone”

adults

It’s a camera, it’s a photo album, it’s a television - it’s your phone!

Learn about apps, tips, tricks and limitations for pictures and video from iPhone and Android smartphones and tablets. This class will cover your device’s camera, home and Cloud storage options, printing and more.

**Date:** Thursday, December 2 **#210861.1**  
**Time:** 6:30-8:30 p.m.  
**Place:** Greendale High School Room 176  
**Fee:** Resident \$19.00  
 Non-Resident \$29.00  
**Instructor:** C.T. Kruger  
**Note:** Bring your personal device (Smartphone) to class.

## Cutting the Cord-Controlling Cable & Internet Costs

adults

Fees for cable television, home internet, smartphones, and streaming services quickly add up to hundreds of dollars. This seminar reviews your options to cut costs and still watch television programs and have internet access on all devices.

**Date:** Thursday, November 11 **#213019.1**  
**Time:** 6:30-8:30 p.m.  
**Place:** Greendale High School Room 176  
**Fee:** Resident \$19.00  
 Non-Resident \$29.00  
**Instructor:** C.T. Kruger



These symbols indicate the way learning will take place. You may find them on various class descriptions throughout this brochure. Please pay close attention if these symbols are associated with the classes you select!!



Zoom Only



Hybrid  
 (Zoom or in-person which must be selected at the time of registration and may NOT be changed once class has started.)



## “You Have Pictures In Your Camera – Now What!”

adults

We have hundreds - if not thousands - of pictures in our cameras, smartphones and computers. Now what...?

This two-hour seminar teaches techniques to save pictures from cameras and smartphones to your computer, to external devices and to “the Cloud” using Windows 10 PCs.

**Date:** Thursday, December 9 **#210856.1**  
**Time:** 6:30-8:30 p.m.  
**Place:** Greendale High School Room 176  
**Fee:** Resident \$19.00  
 Non-Resident \$29.00  
**Instructor:** C.T. Kruger



Have you missed out on emails or cancellations of classes this past fall? Updates and patches are continuously happening with our registration software! Please make it a point to go in and check to see if your login and password still work and make sure your information is up-to-date before our next registration! If you do not use our online system, you can call the office to make sure everything is current! Please double check your email addresses and phone numbers, these are our prime means of communication with you! If we do not have correct information we cannot get a hold of you!! Thank you for doing your part to keep your information current!